

Contract Number

## Contract Regulations Exemption Request Form



South  
Cambridgeshire  
District Council

### Section 1 - Officer Completes

Your Name: Sean Missin	Approval required from: Steve Rayment (See notes below)
Contract Title: Electricity Cambourne Offices	Budget Value: £81,759 Contract Value: £79,210
Supplier: EON	Supplier Code: (from the Council's FMS System)
Valid Reasons for Exemption:	
No Competition	<input type="checkbox"/> Documentary evidence exists (list in Supporting Info)
Unforeseen emergency	<input type="checkbox"/>
Collaborative procurement arrangement	<input type="checkbox"/>
Exemption from using a corporate contract	<input type="checkbox"/> Technical <input type="checkbox"/> Capacity <input type="checkbox"/> Conflict of Interest
Gas or electricity purchase	<input checked="" type="checkbox"/>
Extension of existing contract	<input type="checkbox"/> Existing contract has provision for extension
Regulation Paragraph From Contract Regulations:	3.4.5 The product is for the supply of Electricity or Gas and is subject to significant and rapid changes in market forces, which gives only hours to respond and accept prices.
Prices were obtained from British Gas (the existing) and EON. EON provided the cheapest quotation and so the contract has been awarded to EON.	
Legal or Procurement Consulted	<input checked="" type="checkbox"/> Sean Missin has undertaken on behalf of FM
Person consulted: Sean Missin	Date: 1/10/2014

### Section 2 - Authoriser Completes and copies to Requesting Officer, CFO, Procurement & Legal

Approved by: (Signature)	Date: 1/10/14
Comments:	

### Routing information (who can authorise this exemption request):

Scenario	To
Level 1 to 1 ½ £5,001 - £12,500	Service Manager
Level 1 ½ to Level 4 £12,501 - £120,000	Corporate Manager
Over Level 4 £120,001 - EU Value	Chief Executive Executive Director

#### Notes:

- To electronically check one of the exemption options
  - Double left click on the box
  - Select Checked
  - Press OK